



# Prepare to work safely in the construction industry

## CPCCWHS1001

### Prerequisite requirements

There are no prerequisite requirements for this unit of competency.

### Qualification

Individuals demonstrating competence in this unit of competency will be awarded a Statement of Attainment.

### Pathways

Individuals who intend to commence working on a construction site should consider completing this unit of competency. After completing this unit of competency, individuals may choose to undertake further studies in safety related Unit, including *CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry*.

### Course fees

The course fee for the delivery of this course is listed on the relevant home page of our website, and it is payable by credit card upon registration / enrolment (our refund policy is listed on our website).

### Learning Resources and Support

All learning resources are made available online or in hardcopy. Students completing this Course online will need access to personal computer with internet access and a webcam, as well as the following PPE equipment to carry out the mandatory Practical Assessment (you can supply your own PPE or purchase our Safety Kit online):

- eye protection (i.e goggles)
- hearing protection (i.e ear muffs)
- hard hat
- high visibility retro reflective vest

Students completing this Course in a face-to-face seminar will be provided with the above PPE.

AUSTRALIAN OWNER BUILDER CENTRE – RTO ID 91528

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### **Training and Assessment**

Training and assessment is conducted either face-to-face or online, depending on the student's preference and / or specific requirements of the relevant state regulator.

### **Language Literacy and Numeracy (LLN) Skills**

This course has been designed to redress any deficiencies in students' key LLN skills and to develop the generic skills of teamwork, communication and problem solving that are highly valued by employers.

### **Skills Recognition (RPL)**

Credit Transfer may give you advanced standing (exemption) for parts of the course that you have successfully completed through other Registered Training Organisations or other courses.

Recognition of Prior Learning (RPL) is available where an applicant may have attained the skills and knowledge equivalent to specific competencies through previous training, work experience or life experiences. The granting of RPL is also subject to the specific requirements of the relevant state regulator.

### **Accreditation Status**

South Pacific Training Group Pty Ltd trading as Australian Owner Builder Centre (RTO ID 91528) is registered under the *Standards for Registered Training Organisations (RTOs) 2015*.

If you elect to complete this study program on a date and at a location that is arranged and delivered:

- by us, then we will be responsible for compliance of training and assessment of this study program, as well as for the issuance of AQF certification documentation; or
- through another provider within our network, then we will act as your agent and enrol you in that study program with that other provider at our cost, and that other provider will be responsible for compliance of training and assessment of this study program, as well as for the issuance of AQF certification documentation.

If we (or a third party delivering training and assessment on our behalf) become unable to deliver this study program to a student, he or she will be entitled to a full refund of any course fee paid to us.

If any of the above details change, we will promptly notify all affected students.



## Course Delivery

This unit of competency is delivered either face to face or through an online facility at your own pace, and the estimated duration of the complete training and assessment program is six hours. This unit of competency consists of the elements and performance criteria listed in the table below.

<b>ELEMENT</b>	<b>PERFORMANCE CRITERIA</b>
<b><i>Identify OHS legislative requirements</i></b>	Applicable OHS legislative requirements relevant to own work, role and responsibilities are identified and explained
	Duty of care requirements are identified
	Own responsibilities to comply with safe work practices are identified and explained
<b><i>Identify construction hazards and control measures</i></b>	Basic principles of risk management are identified
	Common construction hazards are identified and discussed
	Measures for controlling hazards and risks are identified
<b><i>Identify OHS communication and reporting processes</i></b>	OHS communication processes, information and documentation are identified and discussed
	Role of designated OHS personnel is identified and explained
	Safety symbols are identified and explained
	Procedures and relevant authorities for reporting hazards, incidents and injuries are identified
<b><i>Identify OHS incident response procedures</i></b>	General procedures for responding to incidents and emergencies are identified and explained
	Procedures for accessing first aid are identified
	Requirements for the selection and use of relevant personal protective equipment are identified and demonstrated
	Fire safety equipment is identified and discussed



## Practical Assessment

A person demonstrating competency in this unit must also satisfy the specific performance and knowledge evidence described below.

The person must:

- identify and orally report two construction hazards
- orally explain how risk could be reduced or removed in relation to those two hazards
- select appropriate personal protective equipment (PPE) to control the risk
- orally explain basic procedures for responding to incidents and emergencies, including types and purpose of the following fire safety equipment:
  - fire blankets
  - fire extinguishers, including water, carbon dioxide, powder and foam
  - hose reels and mains
- identify and orally explain the meaning of required safety signs and symbols
- orally explain the purpose of job safety analyses (JSAs), safe work method statements (SWMS) and safety data sheets (SDS)
- orally explain the roles of the following designated health and safety personnel:
  - first aid officers
  - work health and safety representatives
  - work health and safety committee members
  - supervisors.

The person must also demonstrate correctly fitting to themselves the PPE listed below:

- eye protection
- hearing protection
- hard hat
- high visibility retro reflective vest.

**IMPORTANT: The above requirements **MUST** be carried out by direct observation of the student by an Assessor either physically or via audio and visual media in real time (i.e Skype).**

## Completion and provision of certain Identification Documents

As part of the completion of this unit, you will need to comply with the specific requirements of the relevant state regulator, which includes the mode of delivery of the training and assessment, and the provision certain identification documents. A summary of these specific requirements are provided in this Unit Guide.



## NEW SOUTH WALES

In NSW, the White Card Course can only be completed by undergoing a 6 hour face to face seminar (i.e online White Card courses are no longer permitted in NSW) with an approved provider, and we can offer the White Card seminar in Sydney CBD, Parramatta, Bankstown, Blacktown, Wollongong, Central Coast, Newcastle, Port Macquarie and Coffs Harbour.

Seminar dates, availabilities and start / finish times will vary, depending on your preferred location. Upon registering online, you will be able to select and secure your place in a White Card seminar on your preferred date / location.

**IMPORTANT: When you attend your White Card Seminar, you will need to have a minimum of 100 points of original identification with you – [CLICK HERE](#) for more information.**

## QUEENSLAND

In QLD, you are able to be issued with a White Card after having completed the online course if you reside in a Queensland location that is generally located 100kms or more from the east coast line of Queensland and 100kms or more from regional towns such as Mount Isa, Longreach or Roma etc. For a full list of locations, [CLICK HERE](#).

If the above does not apply to you, then in order to be issued with a White Card you will need to complete our one day face to face White Card Seminar, which we offer in Brisbane, Gold Coast, Sunshine Coast, Brisbane, Toowoomba, Sunshine Coast, Gladstone, Rockhampton and Mackay.

Seminar dates, availabilities and start / finish times will vary, depending on your preferred location. Upon registering online, you will be able to select and secure your place in a White Card seminar on your preferred date / location.

Irrespective of which mode you undertake to complete the White Card Course / Seminar, upon completion you will need to produce **three (3) matching EOI documents**, as follows:

**One (1) Category A + two (2) Category B**

**OR**

**Two (2) Category A + one (1) Category B**

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At least one category A document must be photographic and show a full name and date of birth (DOB):

CATEGORY A DOCUMENTS	STATUS
<ul style="list-style-type: none"> <li>▪ Australian photo driver licence</li> <li>▪ Queensland High Risk Work licence (photographic)</li> <li>▪ Australian Birth Certificate - full (not an Extract or a Commemorative Certificate)</li> <li>▪ Bicentennial Birth Certificate (born in 1988)</li> <li>▪ Australian Citizenship Certificate/Naturalisation Certificate</li> <li>▪ Department of Immigration and Border Protection (DIBP)</li> <li>▪ Certificate of Evidence of Resident Status</li> <li>▪ Visa Evidence Card (with PLO56 Visa)</li> <li>▪ Queensland or Federal police officer photo identity card.</li> </ul>	<p><b>Current</b></p>
<ul style="list-style-type: none"> <li>▪ Australian Passport (including Australian Document of Identity)</li> <li>▪ Foreign Passport</li> <li>▪ Queensland Accreditation/Authorisation (laminated)</li> <li>▪ Driver/rider trainer; pilot/escort vehicle driver; dangerous goods driver; tow truck driver/assistant certificate</li> <li>▪ Bus; taxi; limousine driver</li> </ul>	<p><b>Current or expired less than two years</b></p>
<ul style="list-style-type: none"> <li>▪ DIBP - ImmiCard; Temporary or Resident Visa; Document for travel to Australia. Note: Electronic Travel Authority (ETA) is not accepted.</li> </ul>	<p><b>Valid up to 5 years after issue</b></p>
<ul style="list-style-type: none"> <li>▪ Queensland Card 18+ (laminated)</li> </ul>	<p><b>Issued after 01/01/1992</b></p>



CATEGORY B DOCUMENTS – must be Australian issued	STATUS
<ul style="list-style-type: none"><li>▪ Medicare card (Green, Blue or Yellow)</li><li>▪ Financial institution debit/credit card (must include signature and embossed/printed name)</li><li>▪ Australian Defence Force photo identity card (excluding civilians)</li><li>▪ Australian Firearm Licence (with photo)</li><li>▪ Australian Security Guard/Crowd Controller Licence (with photo)</li><li>▪ Department of Veterans' Affairs/Centrelink Pensioner Concession Card (including Healthcare card)</li><li>▪ Education institution student identity document (must include photo and/or signature)</li><li>▪ Interstate government-issued or government-approved Proof of Age Card</li></ul>	<b>Current</b>

## **WESTERN AUSTRALIA**

In WA, you are able to be issued with a White Card after having completed the online course if you were physically located in Western Australia when you undertook the online assessment, and you are able to provide us with a copy of your WA identification (i.e driver's licence), and the address where you undertook the online assessment. You may also be contacted by the WA Regulator to confirm these details as part of an audit programme.

Upon completion you will need to provide us with a signed Student Declaration and a copy of your photo identification.